

**SURROGATE'S COURT OF THE STATE OF NEW YORK  
COUNTY OF \_\_\_\_\_**

-----X

**File No.** \_\_\_\_\_

**Deceased.**

-----X

**NOTICE OF HARD COPY SUBMISSION - - E-FILED PROCEEDING  
(This Form Must be Annexed to Hard Copy Submissions in E-Filed Proceedings)**

When permitted to submit original hard copy documents in e-filed proceedings, indicate the reason for hard copy submission by checking the relevant box and signing below.

**Non-Participating Counsel**

**The attached is a court original unless and until uploaded to NYSCEF**

In a **consensual** proceeding, I am authorized to and have served on all other parties a declination of consent to e-filing on behalf of my client, a party to this proceeding.

In a **mandatory** proceeding, I am exempt from the requirement to e-file because I have filed with the clerk of the court where this proceedings is pending the opt-out notice required by the Rules or the court has granted my application upon good cause shown.

**Participating Counsel and Participating Unrepresented Litigants**

**Submissions Requiring Subsequent E-Filing (filer is responsible for upload to NYSCEF)**

I am submitting a proposed order to show cause and supporting papers seeking a TRO, together with the required showing that I or my client will be significantly prejudiced by giving notice. If these documents are served in hard copy only, I shall e-file these documents within 3 business days after service unless the clerk of the court elects to e-file these documents.

I am filing this document in hard copy under the emergency exception and am submitting the required affirmation/affidavit of explanation. I shall, as required by the Rules, e-file these documents within 3 business days unless the clerk of the court elects to e-file these documents.

I am filing this document in hard copy because of a technical failure on the e-filing site as defined in the E-Filing Rules. I shall, as required by the Rules, e-file these documents within 3 business days after restoration of normal operations at the site unless the clerk of the court elects to e-file these documents.

**Special Applications/Documents (filer may be responsible for upload to NYSCEF)**

I am applying for an order  sealing /  limiting access to document(s) and I am submitting the application in hard copy form, as permitted by court protocol/procedure.

I am submitting documents for in camera review.

I am filing an exhibit that cannot be e-filed (Rule 207.4-a(e)(9)).

Dated: \_\_\_\_\_ (Address)

\_\_\_\_\_ (Signature) \_\_\_\_\_

\_\_\_\_\_ (Name) \_\_\_\_\_ (Phone)

\_\_\_\_\_ (Firm Name) \_\_\_\_\_ (E-Mail)