

COURT

COUNTY OF

DEFECT CHECKLIST:

CPLR 3215(a) DEFAULT JUDGMENTS for CREDIT CARD DEBT

Plaintiff

-against-

Defendant

Index Number:

Checked by:

The attached Default Judgment application in a Consumer Credit Matter has been found sufficient.

The attached Default Judgment application in a Consumer Credit Matter is being returned for correction for the following reason(s):

Summons

Wrong Summons served

Requires jurisdictional allegation for Consumer Credit Action

Summons illegible

Other:

Affidavit of Service

Defective Affidavit of Service [check all that apply]:

Missing/Incorrect Name

Missing/Incorrect address

Missing license number of process server

Other:

Additional Notice

Additional Notice not submitted by plaintiff

Postage-paid envelope not submitted by plaintiff

Additional Notice returned as undeliverable on [date]: [NOTE: You may submit a DMV Abstract (optional)]

Additional Notice returned as undeliverable and address on submitted DMV Abstract (optional) DOES NOT match service address

Other:

Default Judgment Application

Affidavit of Facts by **Original Creditor** (Original Creditor Action)

Not provided OR Incomplete (specify):

Affidavit of Facts and **Purchase of Account by Debt Buyer Plaintiff** (Debt Buyer Action)

Not provided OR Incomplete (specify):

Affidavit of Facts and **Sale of Account by Original Creditor** (Debt Buyer Action)

Not provided OR Incomplete (specify):

Affidavit of **Purchase and Sale of Account by Debt Seller** (Debt Buyer Action)

Not provided OR Incomplete (specify):

Required exhibits not submitted as required for the indicated Affidavits above:

Credit agreement (Original Creditor and Sale of Account by Original Creditor)

Bill of sale/Assignment of account (Sale of Account by Original Creditor and Purchase and Sale of Account by Debt Seller)

Business records setting forth [check all that apply]:

defendant name (all affidavits)

last four digits of account number (all affidavits)

date and amount of the last payment (Original Creditor and Sale of Account by Original Creditor)

date and amount of charge-off balance (Original Creditor and Sale of Account by Original Creditor)

amount of charge-off balance (Purchase of Account by Debt Buyer Plaintiff and Purchase and Sale of Account by Debt Seller)

amounts of any post-charge-off interest and post-charge-off fees and charges, less any post-charge-off credits or payments

made by or on behalf the defendant (all affidavits)

current balance due (Original Creditor and Purchase of Account by Debt Buyer Plaintiff)

balance due at time of sale of account (Sale of Account by Original Creditor and Purchase and Sale of Account by Debt Seller)

Requires Affirmation of Non-Expiration of Statute of Limitations (All Actions)

Requires Affidavit of Non-Military Service

Excessive interest – recalculate at 9% per year [CPLR § 5004]

Other:

General

Comply with Judge’s Order of [date]:

Not a sum certain - requires an Motion/Note of Issue for Inquest before the Court

Submit an Affidavit for Attorney’s Fees or waive attorney’s fees

Application deemed abandoned

Requires attorney’s signature where indicated [specify papers]:

No index number/incorrect index number on [specify papers]:

No caption/incorrect caption on [specify papers]:

Other:

TO EXPEDITE THE RE-PROCESSING OF THIS JUDGMENT, PLEASE INCLUDE THIS SHEET WITH YOUR RESUBMISSION.