

125

PETITION
SMALL CLAIMS ASSESSMENT REVIEW
IN COUNTIES OUTSIDE NEW YORK CITY
(one petition per parcel)

2

Filed in the Office of the
1

County Clerk 114

PART I
GENERAL INFORMATION

SUPREME COURT, COUNTY OF 1

1. Filing # 2 Calendar # 3

2. Assessing Unit 4

3. Date of final completion and filing of assessment roll 5

(a) Total 6

(b) Exempt amount 7

(c) Taxable assessed value (3a-3b) 8

4. Date of filing (or mailing) petition 9

5. Name of owner or owners of property:
10 - 13 + 14 - 17

Post Office address:
18 - 22

Telephone #: 23

6. If applicable, name and address of representative of owner, if representative is filing application:
(Owner must complete Designation of Representative section.)
24 - 29

Telephone #: 30

7. Description of property as it appears on the assessment roll.
PARID: 31
Tax Map# 32 Section 33 Block 34 Lot 35

8. Location of property (street, road, highway number, and city, town or village)
37-41

D. [67] EXCESSIVE ASSESSMENT:

1. [68] The total assessed value exceeds the full (market) value of the property.
Total assessed value of the property: \$ 69
Complainant believes the total assessment should be reduced to a full value of \$ 70
Attach list of parcels upon which complaint relies for objection, if applicable.
This amount may not be less than the amount indicated in Section A (1), or Section B (3).
2. [68] The taxable assessed value is excessive because of the denial of all or a portion of a partial exemption. Specify exemption \$ 71 (e.g., aged, clergy, veterans, etc).
Amount of exemption claimed: \$ 72. Amount granted, if any: \$ 73
This amount may not be greater than the amount indicated in A (2).
If application for exemption was filed, attach a copy of application to this petition.

E. INFORMATION TO SUPPORT THE FULL (MARKET) VALUE CLAIMED

1. [74] Purchase price of property \$ 75
Date of purchase 76
Relationship, if any, between seller and purchaser 77
2. [78] if property has been recently offered for sale:
When and for how long: 79
How offered: 80
Asking price: \$ 81
3. [82] if property has been recently appraised:
When: 83 By whom: 84
Purpose of appraisal: 85
Appraised value: \$ 86
4. [87] If buildings have been recently remodeled, constructed, or additional improvements made, state:
Year remodeled, constructed, or additions made: 88
Date commenced: 89 Date completed: 90
Cost: \$ 91
5. [92] Amount for which your property is insured: \$ 93
Name of insurance company and policy number: 94 - 95
6. [96] Purchase price of comparable property(ies) recently sold: \$ 97

PART III
LISTING OF TAXING DISTRICTS

Names of Taxing Districts

1. COUNTY: 98
2. TOWN: 99
3. VILLAGE / CITY: 100
4. SCHOOL DISTRICT: 101

ADDITIONAL INFORMATION

102 + 123

PART IV
DESIGNATION OF REPRESENTATIVE TO FILE PETITION

I, 103, as petitioner (or officer thereof) hereby designate
104 to act as my representative in any and all proceedings before the Small Claims
Assessment Review of the Supreme Court in 1 County for purposes of reviewing
the assessment of my real property as it appears on the 105 year assessment roll of 106
(assessing unit)

"SIGNED"
Signature of Owner (Or officer thereof)
107

108
Date

PART V
ELIGIBILITY AND CERTIFICATION

I certify that:

- (a) The owner has previously filed a complaint required for administrative review of assessments.
- (b) The property is improved by a one, two, or three family, owner-occupied residential structure used exclusively for residential purposes, and is not a condominium; except a condominium designated as Class 1 in Nassau County or as "homestead" Class in an approved assessing unit.
- (c) The requested assessment is not lower than the assessment requested on the complaint filed with the assessor or the Board of Assessment Review.
- (d) If the equalized value of the property exceeds \$450,000, the requested assessment reduction does not exceed 25 percent of the assessed value.
- (e) I have mailed, by certified mail, return receipt requested, or, delivered in person, within ten days after the day of filing this petition with the County Clerk, one (1) copy of this petition to the clerk of the assessing unit, or if there is no such clerk, then to the officer who performs the customary duties of that official.
- (f) I have mailed by regular mail within 10 (ten) days after the filing of the Petition with the County Clerk one (1) copy of the Petition to:
 - (a) The clerk of the school district(s)* within which the real property is located, or if there be no clerk or the name and address cannot be obtained, then to a trustee,
 - (b) The treasurer of the county in which the property is located,
and
 - (c) The assessor, or, the chairman of the board of assessors

I certify that all statements made on this application are true and correct to the best of my knowledge and belief, and I understand that the making of any willful false statement of material fact herein will subject me to the provisions of the Penal Law relevant to the making and filing of false instruments.

"SIGNED"
Signature of owner or representative
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(* NOTE: You are not required to file with the Buffalo City School District, the Rochester City School District, the Syracuse City School District or the Yonkers City School District.)