

**SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF**

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**Plaintiff(s),**  
**-against-**  
**Defendant(s).**

**NOTICE TERMINATING  
LIMITED APPEARANCE  
AND PARTICIPATION IN  
ELECTRONIC FILING**

**Index No.** \_\_\_\_\_

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The undersigned attorney, having agreed to represent the homeowner/defendant(s) in this matter for purposes of the Foreclosure Settlement Conference Part only, hereby withdraws as counsel and from participation in e-filing due to the release of this matter from the Foreclosure Settlement Conference Part. Upon the e-filing of this notice, all legal representation of the homeowner/defendant(s) in this matter by undersigned counsel on behalf of \_\_\_\_\_ (firm/organization) is terminated.

Copies of any documents that may have been e-filed during the period of this limited representation are available in the County Clerk's Office.

All parties are now required to serve all documents filed in this matter upon the unrepresented defendants in hard copy at their last known address, set forth below, unless defendant(s) affirmatively choose to participate in e-filing.

\_\_\_\_\_  
(last known mailing address)

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Print Attorney's Name/ Firm Address and Phone No.)

\_\_\_\_\_  
(Attorney's Signature)

This form must be e-filed and served in hard copy upon all unrepresented and non-participating parties. Proof of hard copy service must be e-filed.

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**NOTICE TO UNREPRESENTED PARTIES**

**YOU WILL NOW BE SERVED WITH ALL DOCUMENTS IN PAPER AND YOU MUST ALSO  
SERVE AND FILE YOUR DOCUMENTS IN PAPER,  
UNLESS  
YOU CHOOSE TO PARTICIPATE IN E-FILING.**

**For more information on e-filing:** contact the Clerk's Office or Help Center at the court where the case was filed.

Court contact information can be found at [www.nycourts.gov](http://www.nycourts.gov)

**To register for e-filing:** go to [www.nycourts.gov/efile-unrepresented](http://www.nycourts.gov/efile-unrepresented)