


ADMINISTRATIVE ORDER OF THE  
CHIEF ADMINISTRATIVE JUDGE OF THE COURTS

Pursuant to the authority vested in me, and in consultation with the Presiding Justices of the Appellate Division, upon notice by the Presiding Judge of the Court of Claims, and, as appropriate, in consultation with or with the approval of County Clerks, establish, continue, or give notice of, programs for the consensual/voluntary and mandatory use of electronic means for the filing and service of documents ("e-filing") in the manner authorized pursuant to L. 1999, c. 367, as amended by L. 2009, c. 416, L. 2010, c. 528, L. 2011, c. 543, L.2012, c. 184, L. 2013, c. 113, L. 2015, c. 237, L. 2017, c. 99, L. 2018, c. 168, L. 2019, c.212, and L. 2020, c. 58, in the counties, courts and cases in effect as of the date of this Order or upon the effective dates set forth in Appendix A attached hereto. Such programs shall be subject to sections 202.5-b, 202.5-bb, 206.5, 206.5-aa, 207.4-a, 207.4-aa, and 208.4-a of the Uniform Rules for the New York State Trial Courts, as well as the rules relating to matrimonial matters in Appendix B.

This Order is effective May 26, 2021 and supersedes AO/49/21.

  
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Chief Administrative Judge of the Courts

Dated: May 25, 2021

AO/162/21

New York State Courts  
Electronic Filing Program

(effective May 26, 2021)<sup>1</sup>

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**I. Appendix A**

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n.b.: Mandatory in Part – As used in Appendix A, the term “mandatory in part” refers to consumer credit actions as defined in CPLR § 105(f) and residential foreclosure actions as defined in RPAPL § 1304, in which: (1) the electronic filing of commencement documents is mandatory, and (2) any party may e-file subsequent documents on a consensual basis.

**II. Appendix B**

Rules: Consensual E-Filing of Matrimonial Actions in Supreme Court

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<sup>1</sup> \*For cases commenced prior to May 26, 2021, see AO/243/08, AO/244/08, AO/371/09, AO/395/10, AO/396/10, AO/507/10, AO/376/11, AO/468/11, AO/527/11, AO/529/11, AO/530/11, AO/531/11, AO/235/12, AO/236/12, AO/237/12, AO/238/12, AO/245/12, AO/112/13, AO/173/13, AO/222/13, AO/029/14, AO/64/14, AO/210/14, AO/049/15, AO/058/15, AO/194/15, AO/10/16, AO/79/16, AO/151/16, AO/224/16, AO/24/17, AO/84/17, AO170A/17, AO/116/18, AO/192/18, AO/294/18, AO/040/19; AO/137/19; AO/245/19, AO/81/20, AO/81A/20, AO/81B/20, AO/98/20, AO/116/20, AO/209/20, AO/209A/20, AO/247/20, and AO/49/21. See also, AO/366/13 and AO/139/13 authorizing consensual matrimonial matters in Rockland and Westchester Counties, and administrative orders of the Court of Claims dated 12/31/02, 6/3/13, and 2/16/21. ([www.nycourts.gov/efile](http://www.nycourts.gov/efile)).

APPENDIX A  
E-FILING MATTERS  
(Commenced on or after May 26, 2021)

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| Albany | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Broome | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Bronx | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Cattaraugus | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Cayuga | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Chautauqua | <p><b><u>Mandatory in part</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Chenango | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Chemung | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Clinton | <p><b><u>Mandatory in part</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Columbia | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Delaware | <p><b><u>Mandatory in part</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Cortland | <p><b><u>Mandatory in part</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Dutchess | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Erie | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– in rem tax foreclosures</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– RPTL § 730 proceedings</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are not Mandatory.</p> |
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| Fulton | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Genesee | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Greene | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Essex | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Hamilton | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Franklin | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Herkimer | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| <b>Jefferson</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>         All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Lewis</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>         All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Kings</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>         All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Livingston</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>         All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Madison | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b></p> <p>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Montgomery | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b></p> <p>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Monroe | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b></p> <p>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Nassau | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– consumer credit actions as defined in CPLR § 105(f)</li> <li>– residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Consensual/Voluntary:</u></b></p> <p>All civil matters that are not Mandatory.</p> |
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| New York | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b></p> <p>All civil matters that are not Mandatory.</p> |
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| Niagara | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL §1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– in rem tax foreclosures</li> <li>– RPTL § 730 proceedings</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Onondaga | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– emergency medical treatment applications</li> <li>– foreclosure actions addressing real property and mechanics liens</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– name change applications</li> <li>– RPTL § 730 proceedings</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are not Mandatory.</p> |
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| Oneida | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– emergency medical treatment applications</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– name change applications</li> <li>– RPTL § 730 proceedings</li> <li>– consumer credit actions as defined in CPLR § 105(f)</li> <li>– residential foreclosures as defined in RPAPL § 1304</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are not Mandatory.</p> |
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| Ontario | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Orange | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Otsego | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Oswego | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– in rem tax foreclosures</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Putnam | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Queens | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Rensselaer | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Rockland | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| St. Lawrence | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Richmond | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Saratoga | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• <b>all civil matters <u>except</u></b> <ul style="list-style-type: none"> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> </li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Schenectady | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Schuyler | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Schoharie | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Seneca | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Steuben | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Suffolk | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– civil forfeiture actions</li> <li>– Election Law proceedings</li> <li>– emergency medical treatment applications</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– name change applications</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Sullivan | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Tompkins | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Tioga | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| Ulster | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Warren</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Wayne</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Washington</b> | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"> <li>• consumer credit actions as defined in CPLR § 105(f)</li> <li>• residential foreclosures as defined in RPAPL § 1304</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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| <b>Westchester</b> | <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• all civil matters <b>except</b></li> <li>– CPLR Art. 70 proceedings</li> <li>– CPLR Art. 78 proceedings</li> <li>– Election Law proceedings</li> <li>– matrimonial matters</li> <li>– Mental Hygiene Law matters</li> <li>– Name change application</li> </ul> <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters that are not Mandatory.</p> |
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| <b>Wyoming</b> | <p><b><u>Consensual/Voluntary:</u></b><br/>All civil matters.</p> |
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| Yates | <p><b><u>Mandatory in Part:</u></b></p> <ul style="list-style-type: none"><li>• consumer credit actions as defined in CPLR § 105(f)</li><li>• residential foreclosures as defined in RPAPL § 1304</li></ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"><li>• <b>all civil matters <u>except</u></b><ul style="list-style-type: none"><li>– CPLR Art. 70 proceedings</li><li>– CPLR Art. 78 proceedings</li><li>– Election Law proceedings</li><li>– matrimonial matters</li><li>– Mental Hygiene Law matters</li></ul></li></ul> <p><b><u>Consensual/Voluntary:</u></b></p> <p>All civil matters that are neither Mandatory nor Mandatory in Part.</p> |
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APPENDIX A  
E-FILING MATTERS  
(Commenced on or after May 26, 2021)

**SURROGATE'S COURT**

**Consensual**

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| Bronx<br>Chemung<br>Kings<br>Madison<br>Nassau<br>New York<br>Queens<br>Richmond<br>Schuyler<br>Tioga | <p><b><u>Consensual/Voluntary:</u></b></p> <ul style="list-style-type: none"> <li>• probate and administration proceedings</li> <li>• miscellaneous proceedings relating thereto</li> <li>• such other types of proceedings as the court may permit, including guardianships</li> </ul> <p><b><u>Mandatory:</u></b> None</p> |
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**Mandatory**

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| Albany<br>Allegany<br>Broome<br>Cattaraugus<br>Cayuga<br>Chautauqua<br>Chenango<br>Clinton<br>Columbia<br>Cortland<br>Delaware<br>Dutchess<br>Erie<br>Essex<br>Franklin<br>Fulton<br>Genesee<br>Greene<br>Hamilton<br>Herkimer<br>Jefferson<br>Lewis<br>Livingston<br>Monroe<br>Montgomery<br>Niagara<br>Oneida<br>Onondaga<br>Ontario<br>Orange<br>Orleans<br>Oswego<br>Otsego<br>Putnam<br>Rensselaer<br>Rockland<br>St. Lawrence<br>Saratoga<br>Schenectady<br>Schoharie<br>Seneca<br>Steuben<br>Suffolk<br>Sullivan<br>Tompkins<br>Ulster<br>Warren<br>Washington<br>Wayne<br>Westchester<br>Wyoming<br>Yates | <p><b><u>Consensual/Voluntary:</u></b></p> <ul style="list-style-type: none"> <li>• such types of proceedings as the court may permit, including guardianships</li> </ul> <p><b><u>Mandatory:</u></b></p> <ul style="list-style-type: none"> <li>• probate and administration proceedings</li> <li>• miscellaneous proceedings relating thereto</li> </ul> |
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(Commenced on or after May 26, 2021)

**COURT OF CLAIMS**

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| <p><b><u>Districts</u></b><br/>Albany<br/>Binghamton<br/>Buffalo<br/>New York<br/>Rochester<br/>Syracuse<br/>Utica<br/>White Plains</p> | <p><b><u>Consensual/Voluntary:</u></b><br/>• all Claims</p> <p><b><u>Mandatory:</u></b> None</p> |
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**CIVIL COURT**

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| <p>New York City</p> | <p><b><u>Consensual/Voluntary:</u></b><br/>• all Landlord and Tenant matters.<br/>• actions removed from Supreme Court pursuant to CPLR §325(d)*</p> <p><b><u>Mandatory:</u></b> None</p> |
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\*(a) Any party to such a removed action who participated in e-filing in Supreme Court may decline to participate in e-filing by filing with the court and serving on all parties a declination of consent within 20 days of entry of the order of removal, and thereafter filing and serving documents in hard copy.

\*(b) Parties to any e-filed action removed to the Civil Court of the City of New York prior to the effective date(s) of this administrative order may stipulate to convert that action to electronic filing as per the provisions of 22 NYCRR Sec. 202.5-b. References to the County Clerk, the Chief Clerk of the Supreme Court, or the clerk of the court in section 202.5-b shall be deemed to mean the clerk of the Civil Court of the City of New York in the appropriate county. This shall in no manner alter or diminish the rights of the unrepresented litigants vis-à-vis electronic filing.

## APPENDIX B

### Rules Governing the Consensual Electronic Filing of Matrimonial Actions in Supreme Court

(a) Application

(1) On consent, documents may be filed and served by electronic means in matrimonial actions in the Supreme Court of authorized counties subject to the conditions set forth below. Except as otherwise required by this order/appendix, the provisions of 22 NYCRR § 202.5-b shall apply.

(2) For purposes of this order/appendix:

(i) "Matrimonial actions" shall mean those actions set forth in CPLR § 105(p) and DRL § 236, as well as plenary actions for child support, custody or visitation, an order of protection or an application pursuant to the Child Parent Security Act, wherein:

(A) the action is contested, and addresses issues including, but not limited to, alimony, counsel fees, pendente lite, maintenance, custody and visitation, child support or the equitable distribution of property; or

(B) the action is uncontested; or

(C) the action is a post-judgment application that either (1) addresses an underlying matrimonial action that was commenced electronically, or (2) is electronically initiated with the purchase of a new index number.

(ii) A "party" or "parties" shall mean the party or parties to the action or counsel thereto (as set forth in 22 NYCRR § 202.5-b(a)(2)(viii)) and the attorney(s) for the minor child(ren).

(3) No paper or document filed by electronic means in a matrimonial action shall be available for public inspection on-line or at any computer terminal in the courthouse or the office of the County Clerk.

(4) Nothing in this section shall be construed to abrogate existing personal service requirements as set forth in the domestic relations law, family court act or civil practice law and rules.

(5) Unless otherwise directed by the court, evaluations or investigations of the parties or a child by a forensic mental health professional (including underlying notes), and reports by a probation service or a child protective service in proceedings involving custody, visitation, neglect or abuse, and other matters concerning children shall not be filed electronically.

(6) Service of the initiating documents in post-judgment applications subject to consensual e-filing must be effectuated in hard copy and accompanied by a notice of electronic filing (for post-judgment matrimonial proceedings). Proof of hard copy service shall be filed by electronic means.